

**FORMAL ENDORSEMENT OF NEW AND/OR SUBSTANTIALLY\* CHANGED CTE  
PROGRAMS  
(2<sup>nd</sup> Reading)  
Chaffey College  
Leadership in Criminal Justice  
Certificate of Achievement**

**I. Program Goals and Objectives**

The concept of the Leadership in Criminal Justice certificate grew out of Chaffey College's successful Turning Point program which supports the education of students in Chino Institute for Women (CIW) and the California Institute for Men (CIM). The Chaffey program was designed to promote education as a rehabilitation measure through sustainable programming and services leading to marketable job skills and associate degree completion.

Chaffey College now seeks to offer a certificate for staff members at CIW and CIM. Based on a request from CIW and conferring with the 2016 advisory committee, the Criminal Justice department created and submitted the Leadership in Criminal Justice certificate to support CIW and local law enforcement continuing education. The certificate will assist with continuing education and promotional opportunities requiring emphasis in leadership abilities within the Criminal Justice field and will be open to those interested in such an educational opportunity from the community at large. Sworn officers who would benefit from this certificate of study include corporals, training officers, senior lead officers, detectives, sergeants, and lieutenants. Non-sworn personnel who would benefit from this certificate of study include police administrators, senior forensic specialists, senior dispatchers, detention officers, police service representatives and police specialists.

**Student Learning Outcomes:**

1. Demonstrate knowledge of the major theories, concepts, methods, and debates in security studies.
2. Articulate and critique present national and international security challenges and policy prescriptions.
3. Discuss the importance of leadership and command presence, as it relates to the effective management of personnel and law enforcement mission.
4. Explain the role of the supervisor in interviewing and counseling personnel in issues involving grievances, complaints, discipline, and performance.
5. Show an understanding of law enforcement and corrections including the roles of probation, parole, and community corrections; as well as the functions of prisons and jails.

**II. Catalog Description**

The Criminal Justice Leadership program focuses on developing a cross boundary understanding with emphasis on leadership of the criminal justice system to include law enforcement, corrections, and homeland security. Interdisciplinary courses are offered to expand leadership adaptability within these areas of expertise. These courses provide a foundation for supervision and management within the Criminal Justice field emphasizing all aspects of criminal justice coupled with leadership, supervision, and managerial education. The program is suited to the needs of students who will utilize the certificate to be competitive for leadership positions within law enforcement, corrections, and national security fields. Successful completion of the Certificate in Leadership in Criminal Justice enhances the student's potential for promotion within any level of government in the field of public safety to include municipal and state police as well as federal law enforcement and intelligence agencies. Specific careers include Police Officer, TSA Specialist, Police Detective, Police Sergeant, Military Intelligence Specialist, Customs and Border Patrol Protection Officer, and Immigration and Customs Enforcement Officer.

III. **Program Requirements**

**Core Courses (12 Units)**

CJ1 Introduction to the Criminal Justice System	3 units
CJ413 Police Supervision, Leadership and Management	3 units
CJ51 Introduction to Corrections	3 units
HNS400 Introduction to Homeland Security	3 units

**Plus six units from the following:**

CJ412 Writing for Criminal Justice Professionals	3 units
CJ52 Control and Supervision of Inmates	3 units
BUSMGT42 Human Resource Management	3 units
BUSMGT440 Principles of Leadership	3 units
KINLEC17 First Aid & Emergency Response to Community Disasters	<u>3 units</u>

**Total Units 18**

IV. **Enrollment and Completer Projections**

	2014/15 # SECTIONS	2014/15 COMPLETERS	2015/6 # SECTIONS	2015/16 COMPLETERS
CJ 1 (formerly AJ 1)	11	337	17	448
CJ 413 (formerly AJ 413)	1	14	0	0
CJ 51 (formerly CRSCI 1)	5	140	7	120
HNS 400	0	0	0	0
CJ 412 (formerly AJ 412)	1	17	0	0
CJ 52 (formerly CRSCI 2)	2	44	2	40
BUSMGT 42	2	31	4	71
BUSMGT 440	3	67	2	43
KINLEC 17	3	67	6	89

**Degree and Certificate Completions**

	2013/2014	2014/2015
<b>DEGREES</b>		
AJ A.S.-T.	30	37
A.J. AS	12	8
CRSCI A.S.	14	9
<b>CERTIFICATES</b>		
A.J.	9	6
CRSCI	14	13

Source: <http://spss.chaffey.edu:8004/sv/viewer?catalog=true&action=view&cmdoid=oid%3A74136&category=objectid%3A%2F74101&viewsn=1777038724&slice=dim5%3A0&object-id=oid:74132&cmd=slice#74136>

V. **Sequence**

Requirements	Dept. Name/#	Name	Units	Sequence
<b>Core Courses</b>				
	CJ 1	Introduction to the Criminal Justice System	3	F16;SP 17; F17; SP 18
	CJ 413	Police Supervision, Leadership and Management	3	F17; SP18; F18;
	CJ 51	Introduction to Corrections	3	F17; SP18; F18; SP19
	HNS 400	Introduction to Homeland Security	3	F17; F18;
<b>Electives</b>				
	CJ 412	Writing for Criminal Justice Professionals	3	SP 17; F18;
	CJ 52	Control and Supervision of Inmates	3	SP17; F17; SP18; F18
	BUSMGT 42	Human Resource Management	3	SP17; SP18; SP19
	BUSMGT 440	Principles of Leadership	3	SP 17; SP18; SP19
	KINLEC 17	First Aid & Emergency Response to Community Disasters	3	SP17; F17; SP18; F 18

**Year 1: 9 units**

**Year 2: 9 units**

**VI. Place of Program in Curriculum/Similar Programs**

The Leadership in Criminal Justice certificate will be housed in the newly created Criminal Justice (CJ) program. In the summer of 2016, an in-depth review of curriculum was conducted by discipline faculty with the goal of combining the Correctional Science program and the Administration of Justice program. Duplicate or overlapping content was identified in courses from the two disciplines. Care had to be taken to not remove content from courses that had C-ID approval.

The curriculum committee approved the new name and acronym for the program, as well as the revised courses. The Criminal Justice Program now includes the following:

- A.S.-T in Administration of Justice
- A.S. Correctional Science
- Certificate of Achievement in Criminal Justice
- Certificate of Achievement in Correctional Science
- Certificate of Achievement in Leadership in Criminal Justice
- Certificate Achievement in Homeland National Security

**VII. Similar Programs at Other Colleges in Service Area**

- Barstow:** A.S., A.S.-T., and certificate of achievement in Administration of Justice
- College of the Desert:** A.S., A.S.-T., and certificate of achievement in Administration of Justice
- Copper Mountain:** A.S. Criminal Justice, A.S.-T Administration of Justice
- Crafton Hills:** 0
- Moreno Valley:** A.S. and certificate of achievement in Administration of Justice
- Mt. San Jacinto:** A.S., A.S.-T., and certificate of achievement in Administration of Justice
- Norco:** certificate of achievement in Administration of Justice
- Palo Verde:** A.S., A.S.-T., and certificate of achievement in Criminal Justice
- Riverside City:** A.S., A.S.-T. and certificate of achievement in Administration of Justice; A.S. and certificate of achievement in Administration of Justice Law Enforcement
- San Bernardino Valley:** A.A., A.S.-T. and certificate of achievement in Administration of Justice
- Victor Valley:** A.S., A.S.-T. and certificate of achievement in Administration of Justice;

VIII. **Labor Market Information and Analysis.**

The demographics for those employed in the criminal justice field at a level qualified for promotions shows 1/3 of those employed qualified for retirement at 50 years of age. LMI data for entry level positions in administration of justice or related fields does not get at the intended target population for this certificate.

Other demographics from the Department of Corrections show that only 30% of wardens have an A.A. or higher. Continue.....

IX. **Advisory Committee Recommendation.**

**Advisory Committee Members:**

# Law Enforcement Occupations

*Riverside-San Bernardino-Ontario MSA (Riverside and San Bernardino County combined)*

## Law Enforcement Occupations and Positions

### Sworn versus Un-Sworn Officers

Law enforcement related positions are often categorized into two groups: sworn and un-sworn. The distinguishing characteristics between sworn and un-sworn positions are carrying firearm while on duty, power to arrest, and own a badge. Sworn positions qualify for all three characteristics, but un-sworn officers may qualify for only some of the characteristics.

*Sworn positions and related occupations:*

Occupations	Job Title/ Rank
33-1011 First-Line Supervisors of Correctional Officers	Lieutenant; Sergeant
33-1012 First-Line Supervisors of Police and Detectives	
33-3051 Police and Sheriff's Patrol Officers	Corporal; Senior Lead Officer
33-3021 Detectives and Criminal Investigators	Detective
33-9021 Private Detectives and Investigators	

Source: Burning Glass & O\*NET

*Un-sworn positions and related occupations:*

Occupations	Job Title/ Rank
33-1012 First-Line Supervisors of Police and Detectives	Police Administrator
33-3012 Correctional Officers and Jailers	Detention Officer
43-5031 Police, Fire, and Ambulance Dispatchers	Senior Dispatcher
33-3021 Detectives and Criminal Investigators	Police Specialists
19-4092 Forensic Science Technicians	Senior Forensics Specialists
43-4051 Customer Service Representatives <sup>1</sup>	Police Service Representative

Source: Burning Glass & O\*NET

<sup>1</sup> Stats for the customer service representatives occupation are reported separately because this is a broad occupation that spans across several non-law enforcement-related activities and industries.



## Occupation Definitions and Other Reported Job Titles

### **Forensic Science Technicians (19-4092)**

Collect, identify, classify, and analyze physical evidence related to criminal investigators. Perform tests on weapons or substances, such as fiber, hair, and tissue to determine significance to investigation. May testify as expert witnesses on evidence or crime laboratory techniques. May serve as specialists in area of expertise, such as ballistics, fingerprinting, handwriting, or biochemistry.

*Sample of reported job titles: Crime Laboratory Analyst, Crime Scene Analyst, Crime Scene Technician (Crime Scene Tech), CSI (Crime Scene Investigator), Evidence Technician, Forensic Science Examiner, Forensic Scientist, Forensic Specialist, Latent Fingerprint Examiner, Latent Print Examiner*

### **First-Line Supervisors of Correctional Officers (33-1011)**

Directly supervise and coordinate activities of correctional officers and jailers.

*Sample of reported job titles: Captain, Correctional Lieutenant, Correctional Officer Captain, Correctional Officer Lieutenant, Correctional Officer Sergeant, Correctional Sergeant, Corrections Sergeant, Lieutenant, Sergeant, Shift Supervisor*

### **First-Line Supervisors of Police and Detectives (33-1012)**

Direct supervise and coordinate activities of members of police force.

*Sample of reported job titles: Chief of Police, Detective Sergeant, Lieutenant, Patrol Sergeant, Police Captain, Police Chief, Police Lieutenant, Police Sergeant, Sergeant, Shift Supervisor*

### **Correctional Officers and Jailers (33-3012)**

Guard inmates in penal or rehabilitative institutions in accordance with established regulations and procedures. May guard prisoners in transit between jail, courtroom, prison, or other point. Includes deputy sheriffs and police who spend the majority of their time guarding prisoners in correctional institutions.

*Sample of reported job titles: Correctional Officer, Correctional Sergeant, Corrections Officer (CO), Custody Assistant, Deputy Jailer, Detention Deputy, Detention Officer, Jail Officer, Jailer, Jailor*



### **Detectives and Criminal Investigators (33-3021)**

Conduct investigations related to suspected violations of Federal, State, or local laws to prevent or solve crimes.

*Sample of reported job titles: Agent, Criminal Investigator, Detective, Detective Sergeant, Fugitive Detective, Fugitive Investigator, Investigator, Narcotics Detective, Narcotics Investigator, Police Detective, Crime Scene Evidence Technician, Crime Scene Investigator, Crime Scene Technician, Criminalist, Field Identification Specialist, Forensic Specialist, Identification Officer, Identification Technician, Latent Fingerprint Examiner, Latent Print Examiner, FBI Special Agent (Federal Bureau of Investigation Special Agent), Master Police Detective, Special Agent, Canine Enforcement Officer (K-9 Enforcement Officer), Customs and Border Protection Officer (CBPO), Customs Inspector, Customs Officer, Customs Port Director, Import Specialist, Inspector, Supervisory CBP Officer, US Customs and Border Protection Officer (US CBPO), Crime Analyst, Criminal Intelligence Analyst, Criminal Intelligence Analyst Supervisor, Criminal Intelligence Specialist, Criminal Research Specialist, Detective and Intelligence Analyst, Intelligence Analyst, Intelligence Officer, Intelligence Research Specialist, Supervisor Intelligence Analyst*

### **Police and Sheriff's Patrol Officers (33-3051)**

Maintain order and protect life and property by enforcing local, tribal, State, or Federal laws and ordinances. Perform a combination of the following duties: patrol a specific area; direct traffic; issue traffic summonses; investigate accidents; apprehend and arrest suspects, or serve legal processes of courts.

*Sample of reported job titles: Alcohol Law Enforcement Agent (ALE Agent), Law Enforcement Officer, Officer, Patrol Officer, Peace Officer, Police Officer, Police Patrol Officer, Public Safety Officer, State Trooper, Uniform Patrol Police Officer, Canine Deputy (K-9 Deputy), Chief Deputy Sheriff, Civil Division Deputy Sheriff, Civil Process Server, Corporal-Road Deputy with Sheriff Department, Deputy, Deputy (Patrol), Deputy Sheriff, Deputy Sheriff (Generalist)-Bailiff, Drug Abuse Resistance Education Officer (DARE Officer)*

### **Private Detectives and Investigators (33-9021)**

Gather, analyze, compile and report information regarding individuals or organizations to clients, or detect occurrences of unlawful acts or infractions of rules in private establishment.

*Sample of reported job titles: Asset Protection Detective, Field Investigator, Investigator, Loss Prevention Agent, Loss Prevention Associate, Loss Prevention Detective, Loss Prevention Investigator, Loss Prevention Officer, Private Investigator, Special Investigator*



### **Customer Service Representatives (43-4051)**

Interact with customers to provide information in response to inquiries about products and services and to handle and resolve complaints.

*Sample of reported job titles: Account Manager, Account Representative, Call Center Representative, Client Services Representative, Customer Care Representative (CCR), Customer Service Agent, Customer Service Representative (Customer Service Rep), Customer Service Specialist, Member Services Representative, Sales Facilitator*

### **Police, Fire, and Ambulance Dispatchers (43-5031)**

Operate radio, telephone, or computer equipment at emergency response centers. Receive reports from the public of crimes, disturbances, fires, and medical or police emergencies. Relay information to law enforcement and emergency response personnel. May maintain contact with caller until responders arrive.

*Sample of reported job titles: 911 Dispatcher, Communications Officer, Communications Operator, Communications Specialist, Communications Supervisor, Dispatcher, Emergency Communications Operator (ECO), Police Dispatcher, Public Safety Dispatcher, Telecommunicator*



## Job Opportunities

In the Riverside-San Bernardino-Ontario MSA, law enforcement related occupations are expected to increase employment by 8% between 2015 and 2020. Nearly 3,300 job opportunities will be available by 2020 due to new job growth and replacement need (e.g. retirements); 650 job openings will be available each year during the five-year time frame.

*Exhibit 1a: 5-year projections for law enforcement occupations in the Riverside-San Bernardino-Ontario MSA*

Occupations	2015 Jobs	2020 Jobs	5-Yr Change	5-Yr % Change	5-Yr Openings	Annual Openings
Police and Sheriff's Patrol Officers (33-3051)	5,624	6,134	510	9%	1,491	298
Correctional Officers and Jailers (33-3012)	4,603	4,916	313	7%	974	195
Detectives and Criminal Investigators (33-3021)	1,137	1,203	66	6%	209	42
Police, Fire, and Ambulance Dispatchers (43-5031)	690	735	45	7%	136	27
First-Line Supervisors of Correctional Officers (33-1011)	680	721	41	6%	143	29
Private Detectives and Investigators (33-9021)	309	354	45	15%	93	19
First-Line Supervisors of Police and Detectives (33-1012)	283	336	53	19%	109	22
Forensic Science Technicians (19-4092)	245	284	39	16%	95	19
<b>Total</b>	<b>13,572</b>	<b>14,683</b>	<b>1,111</b>	<b>8%</b>	<b>3,251</b>	<b>650</b>

Source: EMSI Class of Worker 2017.1



Customer service representative employment will increase 14% by 2020 with 876 new and replacement job opportunities available each year during the 5-year projection period. Please note that not all the customer services representatives will be related to law enforcement employment.

*Exhibit 1b: 5-year projections for customer service representatives occupations in Riverside-San Bernardino-Ontario MSA*

Occupations	2015 Jobs	2020 Jobs	5-Yr Change	5-Yr % Change	5-Yr Openings	Annual Openings
Customer Service Representatives (43-4051)	16,271	18,475	2,204	14%	4,380	876

Source: EMSI Class of Worker 2017.1

## Earnings

In the Riverside-San Bernardino-Ontario MSA, the entry level wage for this occupation cluster is \$26.53 per hour, above the entry level wage across the state and above the MIT Living Wage estimate of \$11.75 per hour for a single adult living in the Riverside-San Bernardino-Ontario MSA. The average annual earning for this occupation cluster in the local region is \$79,955 per year, assuming full-time employment.

*Exhibit 2a: Earnings for occupations related to law enforcement positions in Riverside-San*

*Bernardino-Ontario MSA*

Occupations (SOC)	Entry Hourly Earnings	Median Hourly Earnings	Experienced Hourly Earnings	Avg. Annual Earnings
Detectives and Criminal Investigators (33-3021)	\$37.67	\$42.19	\$57.21	\$92,102
First-Line Supervisors of Correctional Officers (33-1011)	\$36.56	\$42.83	\$48.58	\$88,088
First-Line Supervisors of Police and Detectives (33-1012)	\$33.03	\$63.47	\$89.82	\$134,347
Police and Sheriff's Patrol Officers (33-3051)	\$27.25	\$43.32	\$55.85	\$88,046
Correctional Officers and Jailers (33-3012)	\$23.24	\$37.13	\$39.45	\$69,638
Forensic Science Technicians (19-4092)	\$21.25	\$30.48	\$42.89	\$64,854
Police, Fire, and Ambulance Dispatchers (43-5031)	\$18.07	\$26.74	\$32.50	\$53,622
Private Detectives and Investigators (43-4051)	\$16.39	\$20.55	\$29.96	\$44,637
<b>Average Wages</b>	<b>\$26.53</b>	<b>\$39.93</b>	<b>\$48.73</b>	<b>\$79,955</b>

Source: EMSI Class of Worker 2017.1 Entry Hourly is 10th percentile wage, median is 50th percentile wage, experienced is 90th percentile wage.

*Exhibit 2b: Earnings for customer representatives occupation in Riverside-San Bernardino-Ontario*

*MSA*

Occupations (SOC)	Entry Hourly Earnings	Median Hourly Earnings	Experienced Hourly Earnings	Avg. Annual Earnings
Customer Service Representatives (43-4051)	\$10.86	\$16.60	\$26.98	\$37,107

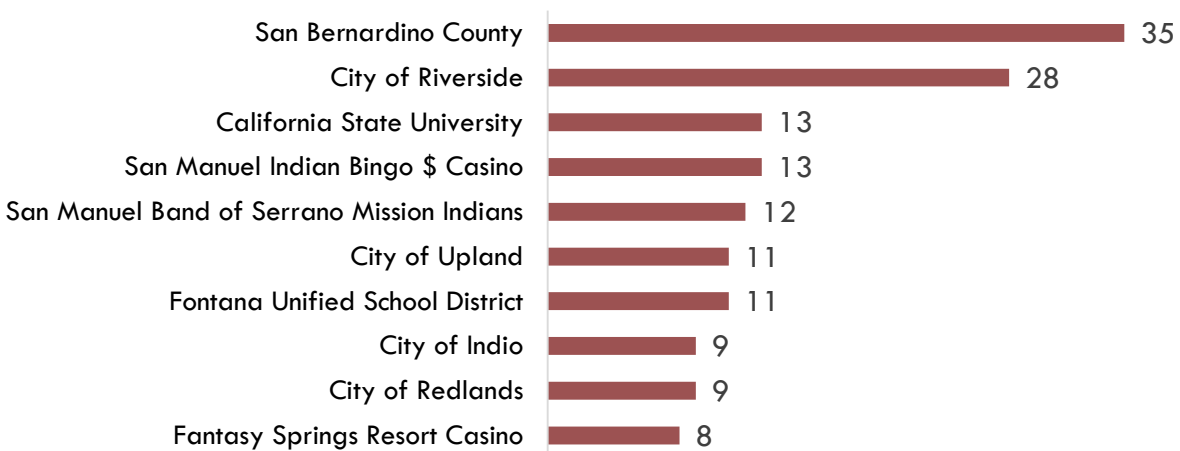
Source: EMSI Class of Worker 2017.1 Entry Hourly is 10th percentile wage, median is 50th percentile wage, experienced is 90th percentile wage.

## Job Advertisements, Top Employers, Skills, and Education

Across the full-year 2016, there were a total of 437 job advertisements (ads) for occupations related to law enforcement positions in the Riverside-San Bernardino-Ontario MSA, only 360 job ads revealed the name of the hiring employer. There were 425 job ads for the same group of occupations in 2015 and 494 job ads in 2014. As for customer service representatives, there were a total of 5,574 job ads for this occupation in 2016 in the same region, only 3,317 job ads contained an employer name.

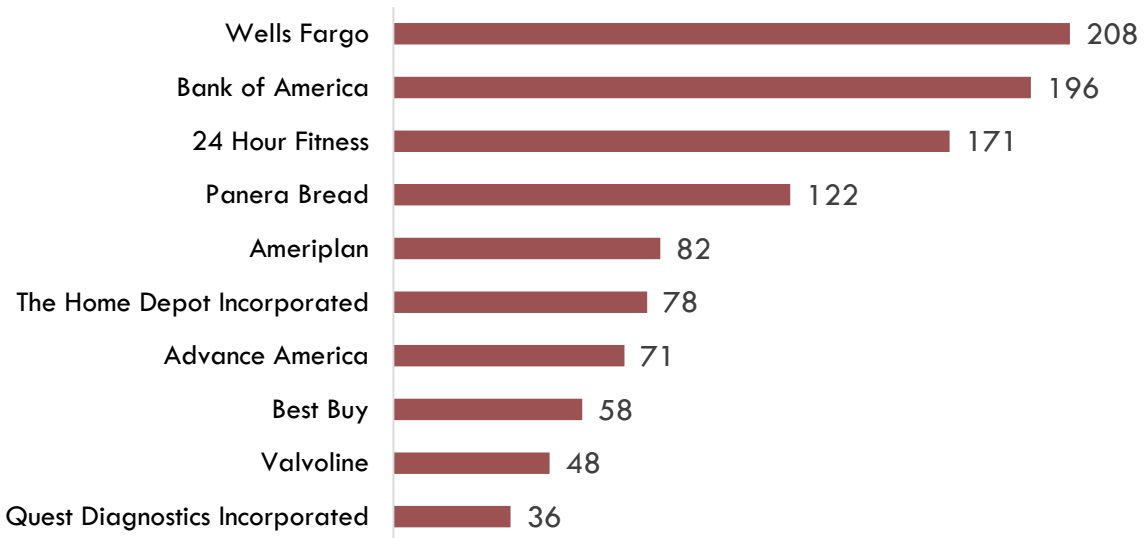
Exhibit 3 lists the top employers hiring professionals in the field of law enforcement positions in the region. The two top employers looking for law enforcement related occupations were San Bernardino County and City of Riverside. Top employers for customer service representatives were Wells Fargo, Bank of America, and 24 Hour Fitness. The top five worksite cities in the region for law enforcement-related occupations were San Bernardino, Riverside, Ontario, Highland, and Indio. The top five worksite cities in the same region for customer service representatives were Riverside, Ontario, San Bernardino, Corona, and Rancho Cucamonga.

*Exhibit 3a: 2016 top employers for law enforcement occupations (n=360) in Riverside-San Bernardino-Ontario MSA*



Source: Burning Glass

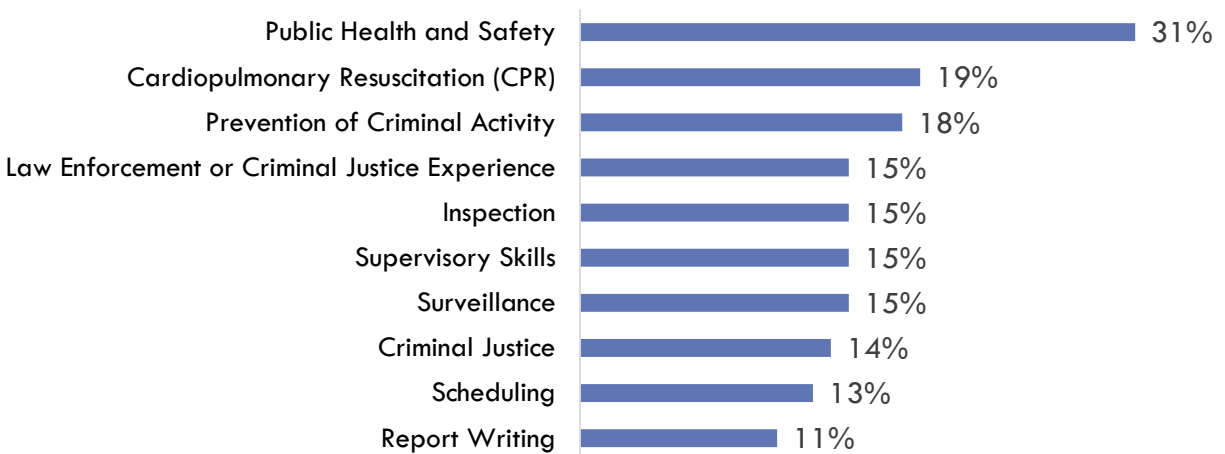
*Exhibit 3b: 2016 top employers for customer service representatives occupation (n=3,317) in Riverside-San Bernardino-Ontario MSA*



Source: Burning Glass

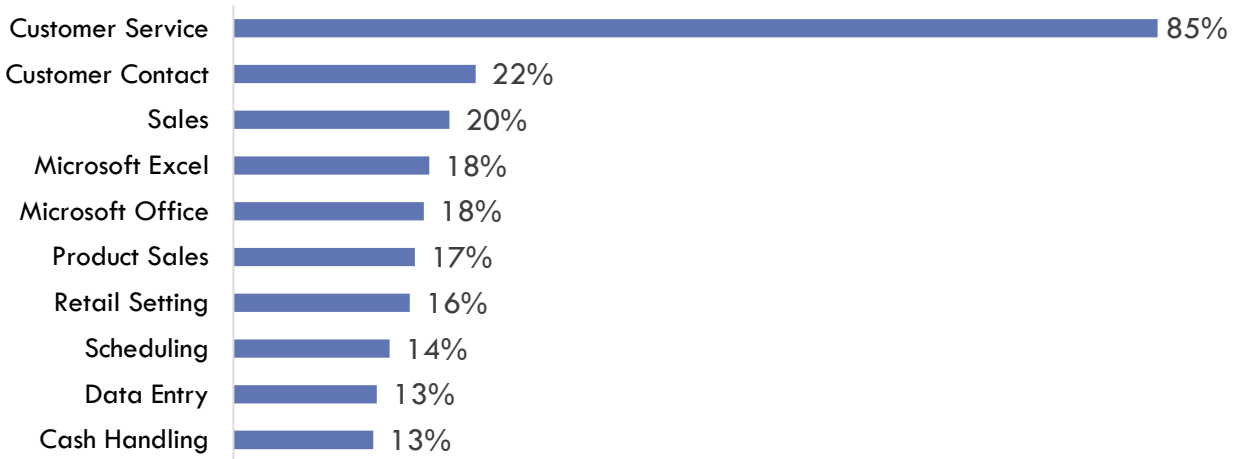
Exhibit 4a lists the top 10 skills by percent requested by employers looking for professionals in the field of law enforcement. Top skills included: public health and safety, cardiopulmonary resuscitation (CPR), and prevention of criminal activity. Exhibit 4b lists the top 10 skills for customer services representatives.

*Exhibit 4a: 2016 top skills for law enforcement-related occupations (n=335) in Riverside-San Bernardino-Ontario MSA*



Source: Burning Glass

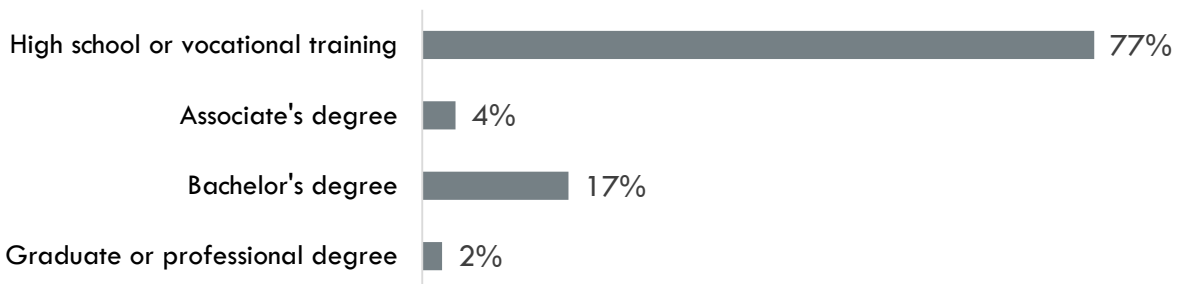
*Exhibit 4b: Top skills for customer service representatives (n=4,125) in Riverside-San Bernardino-Ontario MSA*



Source: Burning Glass

Exhibit 5a and 5b display the education level requested by employers in online job ads. The majority of employers are looking for a candidate with a high school education or vocational training in 2016.

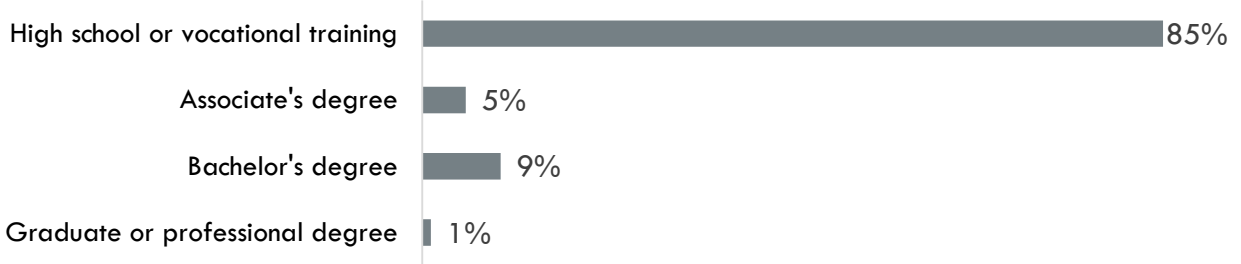
*Exhibit 5a: 2016 online job ads minimum advertised education requirements for occupations related to law enforcement positions in Riverside-San Bernardino-Ontario MSA*



Source: Burning Glass



*Exhibit 5b: 2016 online job ads minimum advertised education requirements for customer service representatives in Riverside-San Bernardino-Ontario MSA*



Source: Burning Glass

Michael Goss, Director

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February 2017

**ADVISORY COMMITTEE MEETING MINUTES**  
**For Administration of Justice (AJ)/Correctional Science (CRSCI)**  
**Thursday, February 25, 2016**  
**SS-108**

MEETING START TIME: 7:00 PM

CCC ATTENDEES:

Robert (Bob) Price, AJ/CRSCI/HNS  
Baron Brown, AJ Faculty

INVITEES:

The law enforcement executives from the following agencies attended this meeting. They were:

Rachel Tolber, Redlands PD  
Joseph Estrada, El Monte PD  
Greg Marquez; Corporal, Rialto PD  
Joseph Estrada; Retired Probation Officer  
Bettina Aschenbrenner, LASD Ret.  
Michael (Shane) Buckhannon, El Monte PD  
Matthew Allen, DEA RAC GS-14, Riverside/Santa Ana offices  
Simeon Greene, DEA Ret.  
Dr. Mark Clark, Director National Security Studies, CSUSB

Bob Price opened the meeting, and introductions were conducted around the forum. Several of the attendees knew each other or had professional knowledge of each other.

AGENDA ITEMS THAT WERE DISCUSSED/ RESOLUTIONS AND RECOMMENDATIONS:

Introduction of the new Criminal Justice Department, which is set to launch in Fall 2016. This will include the existing AJ and CRSCI Programs, and the new Homeland and National Security Program. With this structure, 1 degree and four certificates will be awarded; AJ AS-T, CJ Certificate, Correctional Science Certificate, Leadership in CJ Certificate and Homeland and National Security Certificate. All attendees were satisfied with the existing curriculum and the inclusion of AJ-9, Crime Scene Management and Forensic Evidence, and the new HNS program. Per the agenda, the number and type of courses now offered in the AJ Program was reviewed with the group and they were impressed with the overall courses offered and the course array. They also stipulated to the course deactivations and program consolidation efforts. All attendees were advised that there have been significant changes in the way that the CA CC Chancellor's Office views the CJ field, and the projected way forward for the Chaffey AJ and CRSCI programs

Introduction of the new Homeland and National Security (HNS) Certificate Program - All attendees were satisfied with the proposal of the new HNS Certificate Program, but some expressed concerns re: critical thinking and writing requirements for students entering this field, and for security clearance requirements for students. They were satisfied with the course offerings overall, including the HNS curriculum that focused on a larger number of global "hot spots" and regions of interests for U.S.



Intelligence, National Security and Military concerns. With this information, a vote of support for the program was cast; the vote was “8 for/0 against” for the approval and way forward of the new CJ Program format.

Future online courses – Attendees were advised that the CCC AJ and HNS programs are looking forward to offering more online/hybrid courses, in addition to the current AJ-1 and AJ-2 hybrid offerings.

Attendees expressed an interest in all AJ students being provided with “specialized counseling” regarding the selection and hiring process for criminal justice positions and for carefully contemplated comparison and contrast of accredited Criminal Justice programs at Southern CA universities. It has been discovered by virtually all CCC adjuncts that specialized counseling is desperately needed for AJ students, as the CJS hiring landscape has changed dramatically in the last five years. Accordingly, attendees were advised that Baron Brown has received training for official Faculty Advising and anticipates serving as an official Faculty Advisor (Criminal Justice and related fields) in Fall 2015.

Perkins grant eligibility and potential usage of Award – The attendees were pleased with the efforts made by Bob Price and Baron Brown on behalf of the AJ Department and its recent receipt of Perkins (VTEA) Grants. These grants are for Career Technical Education (CTE)-related disciplines; Both AJ and CRSCI programs qualified. The attendees were supportive of the equipment purchases for practical training, including the purchase of a tactical decision making simulator. They immediately noted the urgency of training students in tactical decision making and consequence assessment/transparency. The attendees were also supportive of the recent purchases of criminal justice related software/videos/legal source books, and Baron Brown’s attendance at the International Association Chief of Police Conference and National Homeland Security Conference in November 2015, and the projected attendance at the same annual conference in San Diego, CA in November 2016.

Dr. Clark stressed the challenges that are facing the CSUSB Master’s in Homeland Security and Bachelors in Cyber Security programs, specifically a large percentage of students being ineligible to hold Secret/Top Secret clearances. He would like to see us addressing younger students (grades 11-12 in high school) to advise them against transgressions that they normally view as innocuous, such as illegally downloading music, questionable social media posts, etc. Baron Brown unequivocally stated that high school outreach efforts are strongly desired in the AJ program, but that all outreach efforts are coordinated and approved via the various deans on campus, and the AJ program has not been formally authorized (to date) to conduct outreach or enter into partnerships with local high schools. Dr. Clark also encouraged the AJ staff to attend the World Affairs Council in Riverside, CA, on the occasion when they convene, in order to obtain current information on geo-political issues that affect national and homeland security.

The AJ Faculty introduce the idea of reactivating and updating a 1-unit Law Enforcement Academy Prep Course for AJ/CRSCI students that are working towards meeting the requirements for applying at a CA LE agency and entering an academy, either as a sponsored student or as a pre-service student. The attendees were very receptive of this reactivation, and not only offered their support, but offered expedited approval processes for Chaffey AJ/CRSCI students that wanted to take ride-alongs with their respective agencies. For the record, El Monte PD has been receptive and supportive re: ride-alongs, and at least eight (8) students went on ride-alongs with El Monte PD last AY, and 2 students have been involved in their Cadet or Volunteer programs.

Common goals of the Programs: All attendees agreed that professional ethics and competent writing and critical thinking/judgment/decision making skills continue to be the most major challenges of AJ and CRSCI students. The four instructors present agreed to continue to incorporate exercises, projects and course elements that will highlight and ultimately strengthen these areas of concern for students.

MEETING CONCLUDED AT 9:00 PM

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**EXECUTIVE BREAK-OUT SESSION**  
**Friday, February 26, 2016, 9:00AM**

ATTENDEES:

Danielle Boldt, Capt., SBSB; Chief of Police, City of Rancho Cucamonga  
Frank Montanez, Lieutenant, SBSB, Rancho Cucamonga Police Dept. (Sheriff's Station)  
Michael Kleczko, Sergeant, SBSB, Rancho Cucamonga Police Dept. (Sheriff's Station)  
Brian Johnson, Chief of Police, Upland Police Dept.  
Anthony Yoakum, Captain, Upland Police Dept.

This breakfast served as both a gesture of appreciation and support for local law enforcement executives, and as an opportunity to allow local law enforcement executives to provide additional input to complement concerns expressed by the CCC AJ/CRSCI/HNS Advisory Committee.

One of the most significant opportunities that was presented was the receptiveness of these administrators re: ride-along opportunities for CCC AJ students. These executives agreed to "facilitate and expedite" our CCC AJ students' requests for rides, which was welcome news.

Additionally, the executives also strongly reiterated the sentiments expressed by the Advisory Committee re: prospective candidates that have questionable ethics, judgment and decision making. This challenge, along with the ongoing challenge to find candidates that can articulate and write at a college level, has given local police chiefs pause. They are joined by LE executives nationwide on these concerns, as expressed by these same executives at the 2015 IACP Conference in November 2015. When the CCC AJ faculty explained the curriculum and rigor to these executives, they appeared genuinely impressed and remain supportive of the CCC AJ/HNS curriculum and the standards set by our program.