

Desert Regional Consortium

**CTE Deans Meeting**

**January 11, 2016, 1:00 p.m.**

**Location: CCCConfer Conference Call**



MINUTES \*\*FINAL APPROVED\*\*

**CALL TO ORDER:**

Joyce Johnson, Chair, called the meeting to order at 1:00 p.m.

**ATTENDING:**

CTE Deans (Voting):

Barstow-Sandi Thomas  
Chaffey-Joy Haerens  
College of the Desert-NA  
Crafton Hills-NA  
Copper Mountain-Pam Kersey  
Moreno Valley-NA  
Mt. San Jacinto-Joyce Johnson  
Norco-Kevin Fleming  
Riverside-Patricia Avila  
San Bernardino Valley-Albert Maniaol  
Victor Valley College-Ron Graham

Others:

IE/DRC - Julie Pehkonen  
Center of Excellence – Michael Goss  
Norco-Colleen Molko  
Riverside City College – Ron Pardee  
San Bernardino Valley – John Roberts, Miguel Ortiz,  
Glenn Graham, Nita Latham

**APPROVAL OF MINUTES:**

The minutes of the December 7 meeting were approved. MSC Fleming/Avila.

**CCCAOE:**

Kevin Fleming provided a brief CCCAOE Update: Plans are coming along well for the upcoming spring conference. ICT/Digital Media sector is providing sponsorship. Kevin and Joyce will be attending the CCCAOE board meeting to be held later this month.

**PROGRAM PROPOSALS – FIRST READ**

- San Bernardino Valley College  
Industrial Maintenance Certificate (22 units) (this is aligned with Barstow College)  
**Recommend approving this certificate for first read. MSC Johnson/Avila**  
Comments/discussion: Albert Maniaol and faculty member Miguel Ortiz were on hand to hand to discuss the program proposal. This programs aligns with Barstow’s Industrial Maintenance program. Kevin asked for clarification that there are, in fact, 19 courses. Albert clarified that there were and that most were one unit course.

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## PROGRAM PROPOSALS – SECOND READ

- San Bernardino Valley College  
**Refrigeration Service Engineer Society (HVAC) Certificate (40 units)**  
**It was recommended that the region endorse this program proposal. MSC Johnson/Fleming**  
Comments/discussion: Albert Maniaol and faculty member John Roberts were on hand to hand to discuss the program proposal. Kevin questioned the presentation of the LMI data where it listed a lot of unrelated occupations and recommended that this be corrected to include only the specific LMI data before submitting the proposal to the CCCC.
  
- San Bernardino Valley College  
**Mechanical Craft Certificate (24 units)**  
**It was recommended that the region endorse this program proposal. MSC Fleming/Johnson**  
Comments/discussion: Albert Maniaol was on hand to hand to discuss the program proposal. The proposal was initially approved for first read under the title “Industrial Maintenance Certificate” in October 2015. At the request of the CTE Deans, it was changed in order that it not be confused with the Industrial Maintenance program already available in the region (Barstow College).
  
- San Bernardino Valley College  
**Industrial Automation Certificate Program (29 units)**  
**It was recommended that the region endorse this program proposal. MSC Avila/Johnson**  
Comments/discussion: Albert Maniaol and faculty member Glenn Graham were on hand to hand to discuss the program proposal. Graham noted that this is an enabling occupation and wish they could list more than one SOC. Deans thanked Valley for reducing the units/hours from what was presented at 1st read and for working with Norco College to align the program.
  
- Riverside City College  
**Quality Assurance Management Certificates and Degree**
  1. Quality Assurance Level I (12 units)
  2. Quality Assurance Level II (18 units)
  3. Quality Assurance Process Analyst (21 units)
  4. Quality Assurance Inspector (27 units)
  5. Quality Assurance Auditor (30 units)**It was recommended that the region endorse the five program proposals. MSC Maniaol/Fleming**  
Comments/discussion: Patricia Avila and faculty member Ron Pardee were on hand to discuss the program proposal. Developed in response to the TAACCCT grant. RCC was careful in the naming of their certificates so as not to infringe on the proprietary certificates offered by the American Society of Quality. The coursework does, however, parallel the body of knowledge needed to pass the ASQ national exam.
  
- Norco College  
**Sound & Communication Systems Installer Apprenticeship (37 units)**  
**It was recommended that the region endorse the five program proposals. MSC Avila/Thomas**  
Comments: This is an existing program that is being transferred from Palomar College to Norco College at the request of IBEW.

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## PROGRAM APPROVAL – ENDORSEMENT

**It was recommended that the region endorse the list of legacy programs at each of the 12 regional colleges (Attachment A IE-Desert Legacy Programs). MSC Fleming/Johnson**

Comments/discussion: In anticipation of the transition from the current CCCC inventory to the new inventory system, the deans reviewed all existing programs at regional colleges with a program goal of “CTE” and “CTE & Transfer” and provided this endorsement so that colleges could populate the regional approval date and attachments fields during the transition should they be required to do so.

- Barstow College (45 programs)
- Chaffey College (100 programs)
- College of the Desert (76 programs)
- Copper Mountain (19 programs)
- Crafton Hills (23 programs)
- Moreno Valley College (54 programs)
- Mt. San Jacinto College (62 programs)
- Norco College (72 programs)
- Palo Verde College (16 programs)
- Riverside City College (134 programs)
- San Bernardino Valley (106 programs)
- Victor Valley College (72 programs)

## OTHER DISCUSSION

COE director, Michael Goss, provided a form for college to use to request LMI data from his office. Patricia Avila asked how much lead time he would need to prepare a report and asked that it be put on the form. Michael stated that he would need a week’s lead time, however, depending on the complexity of the data requested, he can often fulfil their requests sooner.

The meeting was adjourned at 1:45 p.m.

## NEXT MEETING:

February 1, 2016

8:30 a.m.

Location: San Bernardino CCD