

Desert Regional Consortium  
**CTE Deans Meeting**  
**February 1, 2016, 8:30 a.m.**  
**Location: SBCCD**



MINUTES (*FINAL-approved 3/7/2016*)

**CALL TO ORDER:**

Joyce Johnson, Chair, called the meeting to order at 1:00 p.m.

**ATTENDING:**

**CTE Deans (Voting):**

Barstow-Sandi Thomas  
Chaffey-Joy Haerens  
College of the Desert-Absent  
Crafton Hills-June Yamamoto  
Copper Mountain-Pam Kersey  
Moreno Valley-Melody Graveen, Art Turnier  
Mt. San Jacinto-Joyce Johnson  
Norco-Kevin Fleming  
Palo Verde-Absent  
Riverside-Patricia Avila  
San Bernardino Valley-Albert Maniaol  
Victor Valley College-Absent

**Others:**

IE/DRC - Julie Pehkonen  
Center of Excellence –Absent  
Chaffey College-Marie Boyd  
Moreno Valley-Ann Yoshinaga  
Norco-Colleen Molko  
San Bernardino Valley – Jeffrey Klug, Susan Bangassar,  
Lori Burnham, Miguel Ortiz

**APPROVAL OF MINUTES:**

The minutes of the January 11 meeting were approved with corrections. The corrections were to include all CTE programs on the legacy program approval, as CTE for Transfer were omitted in error. MSC Maniaol/Fleming

**CCCAOE:**

Kevin Fleming provided an update. Eva Jimenez will become president elect. Conference is coming along well. Overflow is the Citizens Hotel. Proposal template is now available on the CCCAOE website March 2nd. Reminded everyone this is a joint conference with the CIOs, CSSOs, and Academic Senate Leadership. The PCAH is being updated by the CCCCO, and may be done this summer; this will be 6th edition. There are some significant changes. There is a seat available on a statewide committee for curriculum (SACCC) to represent CCCAOE and CTE—needs to be a CTE Dean. They discuss policy and curriculum changes and meet once a month. See Kevin if you're interested. There is a representative on the CCCAOE board from the CDE. They received information on the \$900M for K-12 CTE--\$400M to go out this year, \$300M next year, and \$200M in the last year. 1% of this money specifically dedicated to building pathways and curriculum development regionally. San Bernardino Superintendent of Schools will be receiving these regional \$\$ (region includes San Bernardino, Riverside, Imperial, and San Diego counties). Kit Alvarez is the point of contact. Recommend that CCPT and 1070 regional grants meet with her.

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## PROGRAM PROPOSALS – FIRST READ

- Copper Mountain College  
**Computer Aided Drafting and Design (CADD) Technician Certificate of Achievement (19 units)**  
**Recommend approving this certificate for first read. MSC Graveen/Turnier**  
Comments/concerns: This program will share a teacher with the high school. They have been encouraging them to pursue this certificate so that students can go a little bit further.
- San Bernardino Valley College  
**Sterile Processing Technician (12-12.5 units)**  
**Recommend approving this certificate for first read. MSC Fleming/June**  
Comments/discussion: Dean Susan Bangassar presented the certificate. Arrowhead Regional Hospital approached them to add this industry needed certificate. Students will be trained in sterilizing equipment and rooms. LMI shows there is need for the program. The only other way to obtain this training is on the job or through a proprietary school. Option 1 and Option 2 currently represent the two different ways that SBV is looking at structuring this program--eventually it will just be one path. Questioned the size of employer base, as it currently looks like there is only one interested employer. Are there going to be more employers? Has SBV explored doing this through contract education—there is a general need at hospitals, there seems to be a constant flow of people through this. Haven't considered contract ed. Recommend perhaps offering through contract ed for one year while you explore it. At 12 to 12.5 units it can be submitted through local approval or State. There is an industry recognized credential alignment.
- San Bernardino Valley College  
**Basic Peace Officer Certificate of Achievement**  
**Recommend approving this certificate for first read. MSC Turnier/Kersey**  
Comments/discussion: Faculty member Jeff Klug provided an overview of the program being proposed. This is modularized academy, similar to the Basic Academy. They want to move the program to credit approval. Students would be able to get financial aid. It is already locally approved. Students can take one of the three components and can leave and come back and take another component. When they finish all three it is the same as the basic academy. Students can take one component at another college. These are also smaller cohorts (25) rather than the large academy (80). Discussion around viability of modularized academies.
- Chaffey College  
**Emergency Medical Provider Certificate of Achievement (19 units)**  
**Tabled to a future meeting. Review with ICEMA for future rework.**  
Comments/discussion: Curriculum chair Marie Boyd presented the program. Students can take national registry exam when they complete this certificate. They've been trying this out through contract ed for the last two years. Provider is an entry level below EMT. Are there any courses that can be aligned with other community colleges? Please note MSJC does have an EMT program and Riverside does not. Victor Valley College and Copper Mountain also has a program. Quite a bit of discussion and concern regarding the number of units required of a student as compared to other regional programs. Recommend better alignment with other programs in the region. Recommend stackable, maybe fewer units, faculty feel strongly about anatomy & physiology prepare a stronger person. An entry level career is the basics. Chaffey will rework this certificate.

## PROGRAM PROPOSALS – FIRST READ (continued)

- Chaffey College  
**Fire Technology, Fire Prevention Certificate of Achievement (30.5 units)**  
**Tabled to a future meeting. Review with ICEMA for future rework.**  
 Comments/discussion: Curriculum chair Marie Boyd presented the program. This is fire inspector training. They have revised their curriculum to align with new requirements. Recommend checking State Fire Marshall's Office. Question regarding missing regional programs. Marie is going to go back to look at other program curriculum in Fire Prevention. Tabled until a future meeting.

## PROGRAM PROPOSALS – SECOND READ:

- San Bernardino Valley College  
**Information Security and Cyber Defense Certificate of Achievement (23-24 units)**  
**It was recommended that the region endorse this program proposal. MSC Fleming/Thomas**  
 Comments/discussion: Albert Maniaol presented this program. There were concerns that there appeared to be no discussion of the regional alignment with other programs within the application, however, in a subsequent e-mail discussion and vote, the CTE Deans were satisfied the existing regional programs were appropriately presented.
- San Bernardino Valley College  
**Industrial Maintenance Certificate**  
**It was recommended that the region endorse this program proposal. MSC Fleming/Thomas**  
 Comments/discussion: There was no additional discussion as all previous comments/concerns were addressed.

## OTHER DISCUSSION:

- Joy Haerens: Does anyone have a rubric for when something should be contract ed? No. Discussed pros and cons of contract ed vs. credit.
- Incorporate Michael's LMI template in the 1st read document template. Bring template for review and approval at next committee meeting.

The meeting was adjourned at 9:50 a.m.

## NEXT MEETING:

March 7, 2016, 1:00 p.m. via CCCConfer