



Inland Empire/Desert Regional Consortium
CTE Deans Subcommittee (via CCCConfer)
April 14, 2014 – **MINUTES** (Approved May 5, 2014)

Welcome / Call to Order

Joyce Johnson welcomed group and called meeting to order @ 1:02; Meriel Anderson-McDade Roll-Call with 16 members present, see list below.

Present

1. Barstow College – Thomas, Sandi & Lee, James
2. Chaffey College - Haerens, Joy & Boyd, Marie
3. College of the Desert - Jaramillo, John
4. Moreno Valley College – Whiteside, Chris and Yoshinaga, Ann
5. Mt. San Jacinto College - Johnson, Joyce
6. Norco College – Fleming, Kevin & Kamerin, Kim
7. Palo Verde College - Lopez, Maria
8. Riverside City College – Avila, Patricia
9. Riverside Community College District -- Pehkonen, Julie & Anderson-McDade, Meriel
10. San Bernardino Valley College – Maniaol, Albert
11. Victor Valley College - Luther, Pat

Approval of Minutes

Motion to approve March 3, 2014 meeting minutes; M/S/C, 1st Jaramillo / 2nd Maniaol; One Abstention (Fleming).

Program Proposals- First Read

College of the Desert – John Jaramillo

- **Field Ranger Certificate – 24 units;** motion to endorse, M/S/C – 1st Avila / 2nd Thomas; all in favor with no comments or feedback.

Barstow College – Sandi Thomas & James Lee

- **Industrial Maintenance Mechanic Degree– 60 units; Industrial Maintenance Electrical & Instrumentation Certificate – 30 units; Industrial Maintenance Electrical & Instrumentation Degree-60 units;** motion to endorse all three proposals, M/S/C – 1st Fleming / 2nd Whiteside; all in favor. *Comment:* Great job on Adversary group composition & meetings; Norco College looking to do something similar; suggestion of possible Regional Advisory Board for Electronic, Electrician, Industrial Maintenance and Automated systems type of programs. *Question:* Are (1 unit) courses Labs? *Answers:* some are Lab and some Lecture, depending on course. *Suggestion:* clarification of Lecture/Lab hours, make sure courses are appropriately scoped in the Course Outline of Record.

Norco College – Kevin Fleming & Kim Kamerin

- **Audio Production (Program Modification) Certificate- 26-29 units & Audio Production AS Degree – 60 units;** motion to endorse proposal, M/S/C – 1st Avila / 2nd Jaramillo; all in favor. *Comment:* typo error on page 5.

Chaffey College – Joy Haerens & Marie Boyd

- **On-Air Radio Production Certificate – 13-16 units; Television and Video Production Certificate – 15-16 units; Motion Picture Production Certificate – 15-16 units; Post Production Editing Certificate – 15-16 units; Screenwriting Certificate- 13-16 units;** motion to endorse all five proposals, M/S/C – 1st Fleming / 2nd Whiteside; all in favor. *Question: Where are Industry Advisory Board minutes? Answer:* Inadvertently left out. Advisory minutes emailed to group during call. *Question:* How many advisory board members are in position to hire students after they graduate? Answer: Six (6). Concern with Gainful Employment possibility, with less than 30 jobs listed in Job Outlook. Suggestion: Clarify unit value requirement for Work Experience/Internship. Also list the proposed sequence according to the format specified in the 5th edition PCAH.

Program Proposals – Second Read

Barstow College – Sandi Thomas & James Lee

Industrial Maintenance Mechanic Certificate – 30 units; proposal withdrawn, several critical elements needs to be addressed and format to be aligned with the 5th edition PCAH; no action taken and proposal will be brought back for 2nd read at next meeting.

Informational Items

Reminder of recognition awards – Inland Empire/Desert Regional Recognition Awards Luncheon, will be held on Monday, May 5, 2014 from 12:00 noon to 1:30 at the San Bernardino Hilton.

Discussion Items

SB1070 Steering Committee - recommendation to keep existing structure as DRC Steering Committee; all in favor.

Adjournment

Motion to adjourn @ 2:13 pm, M/S/C, 1st Jaramillo / 2nd Maniaol.

Up Coming Meetings

Regional CTE Deans – Monday 5, 2014, 8:30am – 10:00am

Regional Consortium, general session – Monday, May 5, 2014 10:00a.m – 12:00 noon

Inland Empire/Desert Regional Recognition Awards Luncheon – Monday, May 5, 2014 12:00 noon – 1:30p.m