



Steering Committee Meeting

January 11, 2018, 9:00 – 2:00 p.m.

**Location: San Bernardino Community College District/Professional Development Center (PDC) Room 104,
114 S Del Rosa Drive, San Bernardino, 92408**

Agenda/Minutes

Roll Call			
Barstow College - Sandi Thomas	x	Mt. San Jacinto College - Joyce Johnson	x
Chaffey College – Joy Haerens	x	Norco College - Kevin Fleming	x
Chaffey College - Vanessa Thomas	x	Norco College - Debra Mustain	x
College of the Desert - Zerryl Becker	x	Palo Verde College – Sonja Brown Givens	x
College of the Desert - Leslie Young	x	Riverside City College – Sandy Baker	no
Copper Mountain College - Zachary Ginder	x	Riverside City College – Kristine DiMemmo	x
Copper Mountain College - David Norton	x	San Bernardino Valley College - Albert Maniaol	x
Crafton Hills College - Robert Levesque	X	San Bernardino Valley College - Deanna Krehbiel	x
Crafton Hills College - Dan Word	x	Victor Valley College – Lee Bennett	no
Moreno Valley College - Melody Graveen	x	Victor Valley College – Peter Maphumulo	x
Moreno Valley College - Art Turnier	x		
IE/DRC			
Chair IE/DRC – Julie Pehkonen	x	Center of Excellence – Michael Goss	no
Fiscal Project Manager - Sheryl Plumley	x	IE/DRC – Diann Thursby (recorder)	no
Grants Admin Specialist - Taylor Gilbertson	x		
GUESTS			
Larry McLaughlin	x	Colleen Molko	x
Meeting Called to order at: 9:05am			
Welcome/Introductions			
Approval of Minutes			

Review and Approval [11-17-17 Minutes](#)

Motion to approve the minutes from the November 17, 2017 Steering Committee meeting.

Motion by: DiMemmo

Seconded by: S. Thomas

Vote: Unanimously approved

Information Items

- Members relayed concerns expressed by the Executive Council regarding project management funding. Concerns raised, underspending in Round 1 affecting future funding; underspending due to lack of adequate managerial/staff support for project; allowing colleges to decline to lead a project if staff funding was cut.
- Julie provided an update on the regional process to reaffirm or reorganize our priority sectors for Doing What Matters, due February 1st. Some reorganization of sectors at the statewide level is anticipated but cannot be confirmed. The chair has asked for an extension until February 9th, which is our next scheduled Steering Committee meeting. The meeting day will be reorganized so that regional members, along with SNs and DSNs may weigh in before the Steering Committee makes its recommendations. The COE has finished their occupation specific/sector LMI report and it should be used to inform the Steering Committee's decision. More information to follow.

Process for Action Items on Today's Agenda

The chair first entertained a motion to recommend a proposal "as is." If the motion does not pass, the chair then entertained a motion to recommend a proposal with modifications. If no motion to recommend with modifications was made or if a motion to recommend with modifications did not pass, the chair then entertained a motion to reject the proposal. If none of these motions passed, no additional motions were considered and we moved on to the next proposal.

Action Items

13. IEDRC Advanced Manufacturing: Project 1 - LAUNCH: Inland Empire Apprenticeship & Work-based Learning (AVG SCORE: 78.1)

Motion to fund as is: Becker/Mustain; Yes-11, needed 12, did not carry

Motion to fund with modifications: Johnson/Maniaol; Yes-unanimous

Modifications: Budget modification to \$1,506,400 with revisions to salary/benefit lines

Discussion: Project proposal included 3 levels of project management, discussion to allow Norco to continue at top tier (level 3), and reduce other participating colleges to either Level 1 (\$60K) or Level 2 (\$110K), and limit supplies to \$6000 per college

Vote:

Yes: unanimous

19. IEDRC Across All Sector Pathways: Project 1 - Awarding Veterans the CTE College Credit they Deserve

(AVG SCORE: 76.3)

Motion to fund as is: no such motion

Motion to fund with modifications: DiMemmo/Johnson: Vote: Yes-20, No-2. Passed

Modifications: Reduce Military Assist Database budget to \$300K, then each participating college to receive \$150K, with 10 colleges participating (Barstow, Chaffey, Copper Mountain, Crafton Hills, Moreno Valley, MSJC, Norco, RCC, SB Valley and Victor Valley), for total of \$2,022,458.

Vote:

Yes: 20

No: 2

**03. IEDRC ICT/Digital Media: Project 2 - Cloud Based Netlab+ Pilot Project
(AVG SCORE: 73.7)**

Motion to fund as is (\$1,106,333): DiMemmo/V. Thomas Vote: Yes-unanimous

Discussion: none

**06. IEDRC Continuation: Mechatronics Technician Training Pathway
(AVG SCORE:73.5)**

Motion to fund as is (\$999,498): Graveen/S. Thomas, Vote: Yes-20, No-2

Discussion: none

Vote:

Yes: 20

No: 2

Abstain:

**20. IEDRC Employability/Soft Skills: Project 1 - Using Employability/Soft Skills to Create Pathways
(AVG SCORE: 73.4)**

Motion to fund as is (\$2,900,913): V. Thomas/Maniaol, Vote: Yes-16, motion passes

Discussion: Would these courses be CTE (by TOPS code)? Non-credit has 4 criteria (?), this would fall under "Enhanced non-credit." There is some overlap with Adult Ed. There are lots of "partnering" opportunities, through New World of Work. Students might start in non-credit, but then could lead to students continuing education in for-credit coursework. Are there leveraging opportunities, as overall funding is finite and Marketing proposal is next?

Vote:

Yes: 16

No: 6

**17. IEDRC Continuation: CTE Marketing & Rebranding
(AVG SCORE: 72.4)**

Motion to fund as is: Fleming/Turnier, Vote: Yes-16, No-6; motion carries

Discussion: none

Vote:

Yes: 16

No: 6

**15. IEDRC Global Trade & Logistics: Project 2 - Truck Driver & Logistics Training
(AVG SCORE: 71.3)**

Discussion: Motion to table this project until after the feasibility study (after June 2018). Ginder/Turnier.

Vote: unanimous

Vote:

Yes: Unanimous

**04. IEDRC Hospitality: Project 1 - Be My Guest
(AVG SCORE: 70.7)**

Motion to fund as is: Maniaol/Levesque, Vote: Yes-21, No-1, motion carries

Discussion: none

Vote:

Yes: 21

No: 1

**14. IEDRC Advanced Manufacturing: Project 2 - Emerging Curriculum Project (EMERGE)
(AVG SCORE: 70.2)**

Motion to fund as is: Turnier/Maphumulo, Vote: Yes-unanimous

Discussion: Norco would like VVC to take over the lead (they would just swap funding amounts. Correction to the budget for SBCCD--it should be budgeted to SB Valley.

Discussion: Norco has asked if there is another college willing to take lead. Peter at VVC might be willing, and Albert at SB Valley would step up if VVC not able. This is well aligned with VVC's recent efforts. Overall explanation of proposal: curriculum alignment, making curriculum more portable between colleges, and bringing in industry people to begin teaching at the colleges.

Vote:

Yes: unanimous

No:

Abstain:

**01. IEDRC Public Safety: Project 2 -Mobile Public Safety Training Platform
(AVG SCORE: 69.5)**

Motion to fund as is: Turnier/Fleming, Vote: Yes-unanimous

Discussion: Barstow, CMCCD, and Norco would like to participate in project.

Vote:

Yes: unanimous

No:

Abstain:

**16. IEDRC Continuation: Regional/Sub-Regional CTE Advisory Program
(AVG SCORE: 68.8)**

Motion to fund as is: Turnier/Norton; Vote: Yes-12, No-10, does not pass

Motion to fund with modifications: Levesque/Word, Vote: Yes-18, No-4, motion passes

Modifications: To reduce budgets for project director and assistants by half, Other operating expenses, namely meeting facilitation by half, totaling \$312,000

Discussion: The ICT/DM event was great, but may not have allowed for the dialogue needed for colleges. One location for meeting, makes it hard for all to get to. If there is a project director, and assistant(s), what is the role of the contracted meeting facilitator? The contractor would bring industry to the table, and director/assistant would handle logistics (meeting space, supplies, etc).

Vote:

Yes: 18

No: 4

Abstain:

Adjourned at: 12:16pm

Next scheduled meeting: February 9, 2018

Location: InTech Center, Building A, 9400 Cherry Ave, Fontana, CA 92335