

Executive Council Meeting

December 11, 2017, 2:00 – 4:00 p.m.

Location: Hyatt Place Riverside, 3500 Market Street, Riverside, CA 92501

Minutes **DRAFT******

Roll Call - Meeting Called to order at 2:05 p.m.			
Roger Schultz Superintendent/President Mt. San Jacinto College	x	Roger Wagner Superintendent/President Victor Valley College	x
Pamela Ralston Vice President, Student Learning College of the Desert	x	Meridith Randall Associate Superintendent, Instruction and Institutional Effectiveness Chaffey College	x
Robert Levesque, Council Chair Workforce Development San Bernardino Community College District	x	Sandi Thomas Dean of Instruction- CTE/Workforce & Economic Development Barstow Community College	x
Zerryl Becker Dean, School of Applied Sciences & Business College of the Desert	x	Joyce Johnson Dean, Career Technical Education/Nursing & Allied Health Mt. San Jacinto College	x
Albert Maniaol Dean, Applied Technology, Transportation and Culinary Arts Division San Bernardino Valley College	x	Stacy Meyers Culinary Art Instructor San Bernardino Valley College	
Gail Zwart, Council Vice Chair Professor of Business Administration Norco College	x		
Chair IE/DRC – Julie Pehkonen	x	IE/DRC – Diann Thursby (recorder)	x
Approval of Minutes			
Review and Approval of Minutes: <i>Motion to approve the minutes from the May 8, 2017 meeting.</i> <i>Motion by: Maniaol</i> <i>Seconded by: Thomas</i> <i>Motion: Approved</i>			
Strong Workforce Program: Round 1 Expenditure Review			
<ul style="list-style-type: none">Reviewed and discussed Round 1 Expenditure Report as of September 30, 2017.			

- The Colleges/ Deans at the Steering Committee agreed to give a realistic projection of project expenditures by December 31, 2017. The Committee will then meet and reallocate funds to existing projects and there will be a reallocation plan by March 2018.

Strong Workforce Program: Timeline

- Reviewed Strong Workforce Regional Funding timeline. Round 2 (Allocation 17/18 & Allocation 18/19). The ultimate goal is to align with the college planning cycle so that colleges can benefit from the 30 month funding cycle.
- Strong Workforce was allocated 248 million for the entire state.
- The 17% Incentive Funds will be released in January.

Strong Workforce Program: Rounds 2 & 3 Budget

Review partial budget prepared by Steering Committee for Rounds 2 and 3.

Action Requested: Approval

Motion by: Johnson

Seconded by: Thomas

Comments: Discussion on the budget and allocating funds. The Steering Committee will meet in January and finish "voting" on the project proposal. The council was sorry to hear that the project management was "cut" from some of the projects. It was suggested to give other colleges the opportunity to see if they would want to participate in the existing projects.

Motion: Approved

Schedule Next Meeting (Action item)

- Virtual Meeting January 17 via Zoom at 3 p.m.

Other

- It was suggest to invite Regional Marketing Director, Ashley Etchison to do the presentation that was given to the IE/DRC Quarterly Meeting on 12-4-17 to the Executive Council.
- The Executive Council wanted to relay to the Steering Committee to seriously discuss project management when considering funding.

Meeting adjourned at 2:58 p.m.

Next Meeting: January 17 via Zoom at 3 p.m.