



Desert Regional Consortium

CTE Deans Meeting

January 13, 2014

Minutes

(Approved 2/3/14)

I. **Welcome and Roll Call**

Kevin Fleming, (chairing for Joyce Johnson) welcomed group and called meeting to order @ 1:01p.m. Meriel Anderson-McDade roll call with 12 members on the call: Kevin Fleming – Norco College; Meriel Anderson-McDade-Riverside CCD; Sandi Thomas – Barstow College; Joy Haerens – Chaffey College; John Jaramillo - College of the Desert; Christopher Madigan – College of the Desert; Christopher Whiteside – Moreno Valley College; Susanne Mata – Mt. San Jacinto College; Maria Lopez – Palo Verde College; Patricia Avila – Riverside City College; Albert Maniaol – San Bernardino Valley College; Berchman Melancon – San Bernardino Valley College.

II. **Approval of Minutes**

Motion to approve the December 9, 2013, meeting minutes; M/S/C – 1st Jaramillo / 2nd Thomas

III. **Program Proposals –First Read**

College of the Desert – John Jaramillo

- ❖ **Desert Ecologist Certificate – 21 units; M/S/C – 1st Fleming / 2nd Whiteside**

Comment: Occupational titles listed in Labor Market Analysis, should list the specific job titles in which students will qualify for employment upon completion of program. Proposal endorsed to move forward for Second Read.

IV. **Program Proposals – Second Read**

San Bernardino Valley College – Berchman Melancon

- ❖ **Heavy/Medium Duty Diesel Truck Technology – AS Degree 60 units; M/S/C – 1st Jaramillo / 2nd Avila**

Comment: Ensure program unit totals are accurate throughout application. Proposal endorsed.

College of the Desert - Christopher Madigan

- ❖ **Emergency Medical Care Certificate – 23-25 units; M/S/C – 1st Fleming / 2nd Maniaol**

Concern: Possible over-saturation of regional labor market demand.

Question: Are there any colleges within region, with similar programs, which may be adversely impacted should this program be endorsed? *Answer:* Ben Clark Training Center at Moreno Valley College has a similar program but does not feel their program would be adversely impacted, due to their geographic distance from College of the Desert. Mt. San Jacinto College also has an EMT program, with some cross over with Moreno Valley College.

Recommendation: Regional colleges with similar and overlapping programs should communicate closely to create stronger connections & partnerships, as well as, ensure regional coordination and alignment. Proposal endorsed.

V. **Discussions**

Gainful Employment Disclosures – There is a new gainful employment disclosure template, which is due to be posted on all program web-sites by Jan. 31, 2014. What college offices/departments will be updating the gainful disclosures information? For most colleges, it's the Financial Aid office. Email Kevin Fleming, Kevin.Fleming@norcocollege.edu if you are interested in the new disclosure links.

Total cost of program calculation- RCCD (Riverside City, Norco & Moreno Valley College) is discussing how to calculate the total costs of programs. Email Kevin Fleming, kevin.fleming@norcocollege.edu if you have any reports, samples, calculations or templates.

VI. **Adjournment**

Meeting adjourned 2:03p.m.

Next Meeting Date: **February 3, 2014 / 8:30am – 10:00am / San Bernardino Hilton**